



Managed by
FirstService RESIDENTIAL

TO: Talega Homeowner
FROM: The Design Review Committee
RE: Request to Revise Approved Plans

On the reverse side of this memorandum is a form to be used should you need to make changes to your Approved Plans due to soil conditions or unforeseen circumstances during construction.

The intent of the form is to allow you to send in changes to prevent the denial of the Notice of Completion when you are completed with your approved project. Often times the Notice of Completion photographs are rejected due to the Approved Plans not matching the as-built condition. Some times a modification needs to be made in order for the work to be completed.

For example: An outdoor barbeque is approved on the plans facing the home. During the construction it is found that the outdoor barbeque needs to be rotated 90 degrees in order to meet a code or allow for the gas line, etc. This would be the time to use this form. Complete the form and attach a copy of the plans highlighting the changes.

Submit the changes to: Talega Maintenance Corporation
Design Review Committee
C/o FirstService RESIDENTIAL
15241 Laguna Canyon Road
Irvine, CA 92618

TALEGA MAINTENANCE CORPORATION

Request to Revise Approved Plans

DATE:

Name of Neighborhood / Tract:

Lot Address:

Lot No.

Day Phone:

Lot Owner:

Work Phone:

Email Address:

Cell phone:

Contractor's Name:

**** Revisions made to the plans that are not called out and highlighted will automatically be deemed unapproved.** Changes must be highlighted on revised plans.**

Description of Plan Revisions: (Attach plans and materials samples)

THE DESIGN REVIEW COMMITTEE HAS DETERMINED THAT THE ABOVE SUBMITTED IS:

APPROVED

APPROVED WITH CONDITIONS

DISAPPROVED AS SUBMITTED

TALEGA MAINTENANCE CORPORATION DESIGN REVIEW COMMITTEE:

Date:

Initial

Initial

Initial

Initial

Initial

EXHIBIT A-3