

TALEGA

Moving Out Checklist

Accounting

- Talega residents should turn off their bills by their move out date (utilities, trash, paper).
- Talega residents should make sure they have paid all of their HOA dues in escrow.
- Talega residents who are set up on AutoPay, should stop that service with their bank/credit card.

Items

- Talega residents should leave their Pool Access Key Fobs and Gate Transponders for the next homeowners and advise the next homeowners to stop by the Talega Swim & Athletic Club located at 100 Calle Altea San Clemente CA 92673 to register the equipment in their name.
- Any requests for PODs and large trash bins require authorization which can be handled through Michelle Shields. Please email TALEGA@ciramail.com.

Change of Address

Talega residents should notify their change of address to the following:

- Post Office
- Tax Agencies
- Social Security Administration
- Gas and Electric
- Phone, Cable and Internet
- Home or Renters' Insurance
- Your employer
- Bank and Credit Card company
- Loan providers
- Insurance providers
- Magazines and subscription services
- Other utilities
- Other Financial Agencies
- Clubs and Organizations
- Individual Service Providers
- DMV

