Project Holiday Block Party Application

Purpose of Project Holiday Block Parties: A gathering of residents in a neighborhood (Lucia, San Rafael, Solana etc.) for building relationships and fostering community but most importantly, to have fun while decorating their neighborhood for the Holiday season. The organizer or the planner of the neighborhood has an opportunity to get reimbursed up to $400 (excluding alcohol, bounce houses/waterslides, gift cards etc.) for **supplies only** to decorate their neighborhood and must enter into the Light Up the Night Contest neighborhood category. Reimbursements are given to supplement and not meant to cover the entire cost.

Supplies can include: decorations, lighting, inflatables, paint, etc. utilized to create holiday spirit and placed within your neighborhood or front yards, that are legal and safe.

Pre-Project Holiday application packets must contain the following & be submitted no later than Saturday, December 12th by 12pm:

1. Completed Pre-Project Holiday Application (this form).
2. Copy of Project Holiday Invitation or Evite requesting neighbors to assist with the decorating your street / neighborhood. 3. Invitation list must include everyone to participate even if they don't show up to help. Unable to accept the wording entire street/ neighborhood. The gesture of including everyone is there.
4. Describe your theme or décor that you plan to utilize to decorate your street for the holidays.
5. All decorations must be ready for display and judging no later than Saturday, December 12th.

Post-Party, you must submit the following items no later than two (2) weeks after the party to receive reimbursement:

1. Completed Post-Project Holiday block party Sheet.
2. Receipts for a max allowed reimbursement of $400. Receipts MUST reflect date, total purchase amount, itemization of items, and company name & logo of where purchased from. (Screen shots, Gift receipts, bank stmts, etc. are not acceptable or considered a receipt)
3. Six (6) photos-**no videos** of the neighbors gathering to create and install decorations. Unable to accept pictures of just the supplies themselves. We want to see the fun that everyone had creating holiday cheer to their street.

Rules: Please review and sign at the bottom acknowledging all the following rules.

- Your request to host a Project Holiday block party means that you will be entered into the community Light Up the Night contest and your decorations must be installed and ready to admire no later than Saturday, December 12th.
- Must apply and receive approval prior to decorating your neighborhood or purchasing supplies.
- Street must have a theme or cohesive project that ties all the homes together.
- TLC will **not** reimburse for the following: bounce houses/waterslides, alcohol, fireworks, gift cards or mechanical ride attractions. The reimbursement is **ONLY** for supplies to decorate your neighborhood.
- Elves will be visiting each registered neighborhood starting Monday, December 14th through Friday, December 18th for judging. • Project Holiday is **not** intended to reimburse individuals for personal parties, fundraisers, birthday parties or children's only parties, etc. • Applicant must be the current legally recorded Talega homeowner, over the age of 18 and a member in good standing with the HOA. (Tenants are not permitted to apply but could collaborate with a homeowner on their street to apply)
- This is a special block party reimbursement for supplies and is **in addition** to the (4) community parties permitted per year. • Block parties are to be conducted only between the hours of 11:00 AM and 10:00 PM.
- No advertising of Project Holiday block party on any mailboxes. This includes cluster mailboxes, gang boxes and individual mailboxes.
- Applicant is responsible for clean-up (remove all trash and litter from streets, sidewalks, and public/private areas).
- TLC Board of Directors has sole discretion for approval or denial. Please wait for approval before making any plans including but not limited to sending invitations and purchasing supplies. TLC will notify applicant via email if their application has been approved or not. **Submit to** Talegalc@ciramail.com

Block Party Applicant Signature: _____ Date: _____

Block Party Applicant (Print): _____

Address: _____Neighborhood_____

Email: _____ Phone Number: _____

Updated:
10/26/2026